



## EARTH & SPACE SCIENCES

UNIVERSITY of WASHINGTON

College of the Environment

### Course Fee Policy - Unit Level

The Department of Earth and Space Sciences attempts to provide immersive learning experiences in and out of the classroom that provide students with the opportunity to learn and practice skills in the context of content and concept learning, as well as to apply that learning to real world situations. In pursuit of those goals, the Department of Earth and Space Sciences defrays these expenses, and charges course fees where appropriate, for the following costs:

Expense	Unit Defrays	Course Fee Defrays
Airfare		X
Fleet Services (UW vehicle rental)		X
Field Trip Drivers		X
Personal Vehicle Mileage	X	
Ferry Fees		X
Food	X	
Accommodation (housing)		X
Room Rental (other than housing)	X	
Access Fees and Permits		X
Consumable Supplies and Materials		X
Software	X	
Equipment	X	X
Printing and Photocopying	X	
Speaker Honoraria	X	
Speaker Travel	X	
Technician Remuneration	X	
Cost Center Expenses	X	
Laboratory Analyses	X	

### Course Fee Refunds

Students must make a written request to Earth and Space Sciences Student Services (essadv@uw.edu) to secure a refund for a course fee, regardless of whether the course is being taken for credit or audited.

Course fees will be refunded for a course a student drops within the first 7 calendar days of the quarter or if a student withdraws within the first 7 calendar days of the quarter. After the 7th calendar day of the quarter, the Department of Earth and Space Sciences

generally will not refund course fees because purchases for the class will have already been made. However, special consideration may be given for extenuating circumstances, such as in the case of hardship withdrawal, but only if the student has not extensively participated in the field or laboratory work. Course fees refunded after the 7th calendar day of the quarter may be prorated based on the number of weeks remaining in the quarter.