

## **Proposal Writing Support Policy:**

The Department provides up to 20% of one month of salary per quarter for grant proposal writing support to research faculty who are funded entirely on research grants. Faculty who are otherwise compensated by the department (e.g. paid to teach during one or more quarters, or already have other department support for administrative duties) are not eligible. The funds are up to 20% of one month's salary regardless of the number of proposals written and submitted during a given quarter.

Faculty are expected to request approval for the funding from the Chair via email.