

**Department of Earth and Space
Sciences Meeting of the Faculty
Friday, April 7th, 2:30 pm in JHN 022**

MINUTES

Call to Order - Open Session (2:31 PM)

In attendance: [faculty] Gorman-Lewis, Catling, Walters, Mehra, Stone, Teng, Crider, Buick, Duvall, Bergantz, Condit, Krissansen-Totton, Schmidt, Roe, Fudge, Christianson, Waddington; Steig; [guests] Aikin, Shumway, Aranguiz, Lindquist, DeSanto, Caton, Bernard-Kingsley, Wren

Announcements

- GeoClub trip presentation (Mehra)
 - 10 undergraduate students; two graduate students. The undergraduate students are so deeply impressive and knowledgeable. Abby Riley, GeoClub president did ALL logistics, all planning, with input from the students. Visited sites of anthropological and geological significance.
 - High demand from graduate students to go on this trip indicates that trips like this where grads can hone field-based teaching skills are opportunities we should be creating more of and a program to grow our investment in. The high degree of face time between grads and undergrads goes a long way in building interactions in, and strengthening of, this community.
 - Students were from ESS, paleo, Bio, two doing research at the Burke and have never been in an ESS course came to the many Gala talks to learn more.
- Advancement engagement suggestion (Mehra)
 - There are many creative ideas regarding advancement and fundraising. There is a need for a formal structure to talk about advancement (this is currently in the works—Summer and Eric will present advancement plans at first fall faculty meeting)
- UWFT update (Dakins)
 - Eric will send out the deadlines calendar again.
- Exec Session only needed for hiring decisions. Eric will send out a short survey to figure out when.
- Journaux acceptance - signed today!
- Building update
 - Kitchen plans are in the works; roof problems are now “priority” for Facilities, but when that will happen is uncertain.
- Rock prep room

- Students have submitted STF. Two undergrads are at the front of this STF proposal - thank them for this. **Consider taking 30 seconds to go [here](#) to endorse this STF proposal.**
- We have colloquium organizers for next year! We should also plan committees for next year - **Eric will follow up with an email on this.**
 - Akshay Mehra and Harold Tobin for Fall 2023.
 - Brad wrote up google form for suggestions and nominations. Will integrate forms for DLS (check box that they will be DLS nominations)
 - Graduate students would like to have one nominated colloquium speaker a quarter.
- Summer field course
 - Steven, Cailey and Juliet are instructors. June 20-July 28th. 3-4 TAs.

Standing Committees Announcements

- **Undergraduate Program (Gorman-Lewis) - course requirements / best practices**
 - Syllabi and Grading best practices. See slides for additional information on best practices and guidelines and links.
- **Graduate Program (Teng)**
 - Website page dedicated to student publications. Thinking about how to incentivize students sending publications in (and keeping website as up-to-date as possible. Summer can send emails, but is there a better way?)
- **Admissions (Buick)**
 - Admitted 17, 10 acceptances. 3 of those are deferrals (to do fulbrights). 2 rejections. 5 outstanding offers, no response yet.
 - Committee would like anyone on the fence about another student, or you were rejected, to **please think hard over the next four days about whether you do want to make another admission. We do still have some RA funding from the Provost fund.** This award MIGHT be “use it or lose it”, we don’t know.
- **Curriculum (Crider)**
 - Getting organized. Close look at undergrad curriculum. Expect to hear more about that before end of quarter/summer
- **Promotion, Merit, & Reappointment (Montgomery, Catling) - second year faculty recommendations; merit recommendations (to be discussed further in exec)**
- **Scholarships, Fellowships, and Awards (Condit)**

- Students applying for fellowships or grants need to have a letter of recommendation from faculty (one letter per student; specifically addressing the awards will strengthen the letter).
- Awards deadline extended. Considering applications starting on 17th, week from Monday. Email to ESS assistant email.
- **Policy (Bergantz) - general exam update**
 - See included document.
 - General agreement from faculty and students that the deadline to submit your proposal is two weeks ahead of the examination date. Final version will include this.

Adjourn to Executive Session (3:32)